

Minutes – u3a Farnham committee meeting January 13th 2025

1	Apologies: Annette, Margaret (Observer)	
2	Previous Minutes	
3	Matters arising not covered elsewhere Trips policy – How to publicise Needs to be shared with all members so that they are aware of the insurance implications via e-News	Andrew and Philip
4	Safety Meeting in the process of being arranged between Jane and Caroline from the Maltings. Vivienne, Philip and Andrew to be part of the subcommittee. Progress update to be shared with all members by our next committee meeting.	Jane
5	Web review Feedback has been provided by all parties. Subcommittee to meet to decide what structural changes need to be made and or can be made. Tone and style guidelines would be helpful before actual content is changed. Membership benefits page to be added to website	Philip and Sally
6	Beacon access Everyone to check their own permissions and if not understood to contact Annette for clarification.	All
7	Events: The Christmas event was very good. Not all of the tickets were sold, but it is thought that it was a little too close to Christmas, and this has been changed for next year. Tickets could also be sold at Cuppa and Chat as well as Group and Theme meetings and quizzes. Date for next year's Christmas event to be publicised in September and added to the calendar. Open Morning date to be publicised in next E-News. Monthly / Theme meeting committee attendance These were agreed. New members meeting for 10 th March – 14:00 Group Leaders meeting on 21 st March – time tbc	Sally Philip Andrew and Cynthia to check that rooms have been booked
8	Shadowing - Where we've got to and what we need Margaret has been attending committee meetings and has met with Cynthia about the Membership Secretary Role. Being co-opted onto the committee was discussed and it was agreed to progress this. Events advert to go into e-News for emergency cover. Lynda has been very active within the Marketing group and has attended committee meetings in Stephen's absence. Progress	Philip to meet with Margaret

	towards co-opting onto the committee was agreed. Support is also provided to the Marketing group by Colin.	
9	<p>Proposed Financial Controls</p> <p>The principle is good however the following were asked to be reconsidered :</p> <p>Legacies</p> <p>Fundraising</p> <p> Holders of the card reader</p> <p>Some confusion re difference between committee members and trustees</p>	<p>Shree</p> <p>Sally to investigate</p>
10	<p>Marketing Proposal – Howdens Insurance</p> <p>It was agreed that we should accept the offer from Howdens of a £50 donation following a u3a member or relative that mentions u3a taking out an insurance policy through them, and that it is advertised in e-News.</p> <p>When this goes into e-News a reminder of our other benefits to be included.</p>	<p>Steve to put together a write up for e-News</p> <p>Philip</p>
11	<p>Groups update</p> <p>Boules – Bordon is preferred to Farnborough. Further discussions with potential group secretary, however Bordon Boules club would require u3a members to join their club and join the British Pétanque Society. Other options are being considered.</p> <p>Bridge – Started at the Bourne Club</p> <p>Tennis – Carrying on as agreed</p> <p>Group leaders have been contacted to see if they want to continue next year and 4 group leaders have asked not to continue. Some group leaders said they had not been contacted. Beacon was not used to provide group leader addresses.</p>	<p>Andrew</p> <p>Andrew to follow up</p>
12	<p>Cybercrime initiative</p> <p>It was agreed that we would sign up for this initiative and if this is Beacon related then Annette should also be involved.</p> <p>We would be interested in a session for members in avoiding scams, as we believe that the audience for this would be large.</p>	<p>Shree</p>
13	<p>AOB</p> <p>There are complications with the membership year and financial year ending at different times. This is to be looked into further and a proposal brought back to committee</p> <p>Please ensure that you let Shree know if you have taken payment via the card machine.</p>	<p>Shree and Cynthia</p> <p>All</p>

<p>There still seem to be problems with some email addresses. Due to lack of knowledge within the committee meeting it was suggested that all issues be reported to webmaster, with detailed descriptions as to what is happening.</p>	<p>All</p>
<p>Shree has issues with Stackmail. Is there an alternative way that she can access emails via her phone? Again, knowledge of Stackmail was not available.</p>	<p>Shree to contact Annette</p>
<p>Sally reminded everyone that reports and proposals should be presented as separate documents.</p>	<p>All</p>
<p>Cynthia reported that the current membership is 1397</p>	
<p>She requested that we consider fees in the next meeting</p>	<p>Sally</p>
<p>Stephen reported that the advert in the Farnham Maltings brochure is to be changed with more images in the next issues.</p>	
<p>Display boards to go into the Library and Maltings.</p>	
<p>Maltings may want to use one panel on our display boards.</p>	
<p>Booked a slot at the Bourne Show and considering Rowledge Fayre too.</p>	
<p>It was suggested that we consider using other venues for some groups and committee meetings. This will need further investigation and consideration of the long term strategic direction.</p>	<p>Andrew and Stephen</p>



10/2/25.